

CBC Switzerland (Bern)

Virtual Office product benefits

CBC 瑞士（伯尔尼）虚拟办公室产品套餐

Item	Unit Price in CHF 单价为瑞士法郎	Plus 套餐 CHF 280 / month	Standard 套餐 CHF 150 / month	Base 套餐 CHF 80 / month
Conventional business consulting 常规法律法规税法咨询		★	★	★
Organize the meeting 组织和准备会议	100 / order	★		
Translation and minutes of the meeting 翻译和会议记录	100 / order	★		
Receive letters & parcels 代办收发信件包裹	40 / month	★	★	★
Display brochures in Office 贵公司的产品目录宣传册展示	40 / month	★	★	★
Receive clients and visitors 代办接待客户	40 / month	★	★	★
Answer phone calls 代接电话	40 / month	★	★	★
1 day usgae of the office 租用办公室一天	150 / order	★	★	
Usage of the office supplies 共享办公用品	40 / month	★	★	★
Self-service tea and coffee in the office 提供咖啡和茶	20 / order	★		

*** Remark:**

Free for conventional business consulting in finance, legal advice; 我司给予最初的法律法规税法免费咨询。
Service fee for special case 对于专业的此类服务另行收费。

CBC is located in the center of Bern. 5 minutes by walking to the main station Bern. 2 minutes to Zytglogge or Bundeshaus.
我司位于 Bern 的市中心，国会大厦前面的一条街，距离火车站仅 5 分钟步行距离。